



LPCA invites editorial submissions to the Newsletter **LPCA CONNECTIONS** from current LPCA members pertaining to mental health in the following areas:

(please include photos-the Editor loves photos with articles)

- Personal Experiences in the Counseling Profession
- Trauma
- Multiculturalism / Diversity
- Self-Care and Burnout
- Assessment and Appraisal
- Counseling Theory and Approaches to Therapy
- Clinical / Evidence-Based Practice
- Ethical and Legal Issues
- DSM-5 and Psychopathology
- Tele-Mental Health
- Supervision and Consultation
- Book or Article Review
- Trends, News, and Current Issues in the Profession
- Politics and Economics related to profession
- Careers in Counseling
- Private practice
- Student Issues and Recent Graduates
- Education of EM residents, off-service residents, medical students, and fellows
- Faculty development
- Reports on meetings and other events
- Other pertinent topics

### **Article Submission Instructions**

**SUBMISSION DEADLINES** for articles and advertisements for the Newsletter, which is published four times a year are:

- March/April issue – Mar 1 (publication date: Mar 20)
- June/July issue – Jun 1 (publication date: Jun 30)
- September/October issue – Sep 1 (publication date: Sep 30)
- December/January issue – Dec 1 (publication date: Jan 5)

### **GENERAL GUIDELINES**

Include the name(s) and affiliations of author(s), and two (2) means of contact, such as a phone number and email address.

Include your article and all relevant attachments (photos, tables, etc.) in one submission. Failure to do so could delay or disqualify your submission.

**SUBMISSION GUIDELINES** - Following these guidelines will ensure that the editors can view your submission and publish it without any technical issues. The editors reserve the right to edit submissions for style and clarity.

### **Submissions should**

- Be copy ready (with proper grammar, spelling, etc.)
- Have a title in all caps
- Have a byline: author's name, email address, affiliation, city, country

- Have a 50-word teaser (abstract-optional).
- Have a 2- to 3-sentence bio at the end for each author
- Approx 500 + or - words (including tables and citations).
- Contain no more than five citations
- Be formatted in Microsoft word (.doc or .docx) or notepad (.txt or .rtf)
- No photos or other graphics embedded in the word file.

### **Pictures, Graphs, and Charts**

- Please do not embed photos, figures, and other graphics in the text of the submission. Include each one in a separate file instead.
- Please include photo captions and, if you have them, photographer credits. Please include the names of each person appearing in the photo whenever possible.
- Clear, clean, professional, appropriate to the article
- File format: gif, jpg, jpeg

### **Author(s) headshot photo(s) must be:**

- A head and shoulder shot
- A jpg/jpeg file

### **COPYRIGHT AND PERMISSIONS**

- Respect the copyright of others online as scrupulously as you would in print.
- All submissions must accurately and completely credit their sources, including student material and online sources.
- Copyright rules apply to online as well as published content.
- Respect fair use and the intellectual property rights of others. For a full copyright FAQs, please visit the US Copyright official website
- Reproducing tables and figures from published and online sources requires more than a citation. Authors usually need to secure written permission from the copyright holder to reproduce them.
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